

# GOODS RETURN NOTE



**Returns will only be accepted with a duly completed returns note including the parts return number issued by REPA Deutschland GmbH. Goods must be returned carriage paid.**

This section is for REPA use only.

CCDN: .....  
Internal invoice: .....

GEV part no.	GEV invoice no. (GVR.)	Quantity	Action		Reason for return			If damaged or defective, please describe the condition of the part
			Credit requested	Replacement requested	Incorrectly ordered – see notes (1)	Incorrect/duplicate delivery	Damaged in transit or defective – see notes (2)	

- (1) Incorrectly ordered or delivered goods must be returned within 14 days of delivery.
- (2) We can only accept returns of goods damaged in transit if the damage was reported to us immediately after receipt of same. In this case, a replacement will be delivered. No credit will be granted.

**Notes:**

Special items ordered at the request of the customer (article number will generally start with "S") and custom seals cannot be returned. If goods are returned due to wrong orders, we will charge a service fee of 10,00€ per position. Goods must be returned carriage paid. We shall not accept goods for which carriage has not been paid. Shipping costs cannot be refunded. If the return is due to an error on the part of REPA, REPA will arrange for the goods to be collected.

<b>Customer use only</b>	<b>Company/ Customer No.:</b> .....	<b>Additional Details:</b> .....
	<b>Contact:</b> .....	
	<b>Date:</b> .....	
<b>REPA use only</b>	<b>Date Received:</b> .....	
	<b>Date Dispatched:</b> .....	